

# Downsville School PTC – Secretary’s Report

SEPTEMBER 18, 2017

**Call to Order:** Allicia Pfeilsticker opened the meeting at 5:43 p.m.

**Attendees:** Lexi Marsh, Brenda Roth, John Nelson, Angie McWithey, Karli Gullickson, Katie Wittig, Kris Hoff, Jessica Graham, Nan Becker, Allicia Pfeilsticker, Erica Skorczewski, Tammy Christianson, Jessica Davis, Tawny Nelson, Jennifer Sol, Kasey Pogorelski, Mary Begley

**Introductions:** Current council members was given and then all teachers and parents gave introductions. Current council members are: Allicia Pfeilsticker (president), Kasey Pogorelski (vice president), Kris Hoff (secretary – outgoing), and Angie McWithey (treasurer – outgoing).

**Minutes from May 15, 2017** were read and approved on motion by Lexi M and second my Jessica D.

<b>Treasurer’s Report</b> by Angie M.:	Beginning Balance:	\$7826.85
	Deposits (+)	166.00 – 5 <sup>th</sup> grade banquet
		165.00 – Return checks and fees
		514.50 – Yearbooks
		35.00 – Clothing
	Disbursements (-):	151.00 – Return Checks
		14.00 – 2 return check fees
		132.93 – Anshus Jewelers (Mrs. Hulett retirement gift)
		222.00 – Wakanda Waterpark End of year activity
		102.00 – Dunn Co Pottery (Pencil cups)
		45.00 – Angie McWithey (retirement cake)
		380.00 – Lifetouch for yearbooks
		250.50 – Rhonda Paul (5 <sup>th</sup> grade banquet)
		252.00 – Menomonie Transportation to waterpark
	Ending Balance:	\$7,157.92

Approved on motion by Kasey P with second by Brenda R.

**Election of new officers for Secretary and Treasurer (2 year term):** Lexi Marsh was lone candidate nominated by Kasey P and second by Jessica D for position of secretary – no opposition/no debate. Lexi M approved as secretary for 2017-2019. Tammy Christianson was nominated by Lexi M and John Nelson was nominated by Allicia P for position of treasurer. Each candidate gave their background, paper ballot vote was cast by attendees and counted by Allicia and Kasey – Tammy Christianson was approved for treasurer for 2017-2019 by cast ballots.

**Introduction of Teaching Staff:** Karli and Nan informed attendees of the new teachers: Mrs. Minnich (4<sup>th</sup> grade), Mr. Strege (5<sup>th</sup> grade), Mr. Stanchik (Gym/Environmental Site Coordinator), Mrs. Lorna Amb (ESS), Mrs. Orf (position change – Music only this year), and Mary Begley (principal/Title I). Mrs. Begley informed attendees of her district background – 24 years (K/1<sup>st</sup> and reading background at both River Heights and Wakanda) – this is her first administrative position.

**Old Business: Downsville Days** – Allicia reported that children, parents, and a few teachers walked in the parade this year. There was a last minute decision a few days prior to cancel the dunk tank due to weather. Allicia did incur a cost of \$62.50 for the reservation of the dunk tank that was non-refundable. She indicated she did not want to be reimbursed, however, there was discussion that she should be reimbursed. It was finally agreed upon by attendees and Allicia that the PTC would allocate at least the \$62.50 towards future Downsville Day needs that may be incurred.

**New Business: Bin Request for library** – Ms. Graham (new district K-5 Library Coordinator) reported one of her projects is to create a better system for our younger readers to access books in the library (more by cover instead of spine as it currently is). She is requesting funding to purchase Fabric bins to put on existing shelving units in the library so Easy Reader books can be front facing and easily flipped through. She states she is doing this in all district schools. She requested \$300 to purchase these. There discussion about this tied into the next request regarding shelving. A motion was finally made by Kasey P to gift Ms. Graham the \$300 to move forward with purchasing the bins for this project for our library, second was by Jessica D.

**Shelf request for library** – Mrs. Begley and Nan reported getting a possible double-sided shelving unit on casters from the High School and then having the Mustang Manufacturing make a second unit to match. There was lots of discussion on what current shelving needs are and how this would benefit the library. There was discussion about the current 2-sided unit and whether or not that could have casters applied. After much discussion, it was agreed upon to TABLE this discussion and decision until next month’s meeting while Mrs. Begley could gather some quotes from Mustang Manufacturing and to discussion with maintenance and grounds on whether casters could be added to the current shelf.

**4<sup>th</sup>/5<sup>th</sup> grade request for newspaper/online instead of Scholastic News** – Mrs. Begley reported that it is being requested that PTC pay for USS which is a social studies based online curriculum) instead of Scholastic News. Costs are close in comparison with the online slightly more; however, the students get more use from this type of resource such as maps, news, online activities, comprehensive questions, etc. The cost comparison is about \$7.65 each (uss) vs. \$5.25 each (scholastic). There was a motion by Kasey with a second by Kris to pay for a switch in curriculum to the online USS for a total of \$237.15.

**Book Room** – Mrs. Begley gave an overview of the new book room that she has been working on. The difference between a book room and library was discussed (for use in classroom by multiple students vs. take home (maybe only one copy) respectively). She indicated that our books are very old, dated, and we have a lot of hand-me-downs from other schools. She is looking to update and also to have several copies of each title in the book room. Mrs. Begley was requesting some funds (about \$200) to continue her work and there was a motion by Kasey P with second by Katie W to grant \$200 in our Scholastic Dollars to Mrs. Begley for the Book Room. Angie will send her a link. As part of this motion, it was also requested that once books are purchased, that she create an updated list of books that she is looking for after her purchase and distribute to families (on the back of the Fall Festival flyers) to see if donations can be made (Fall Festival Book Drive) as several parents indicated they would like to help and might have some of the titles at home.

**Homecoming Parade** – This will be Friday, October 6<sup>th</sup>. Alicia reported that she has had a meeting with Mrs. Gullickson and Mrs. Holcomb regarding this. It has been decided that we will no longer be using tractors or hay wagons due to liability issues. The students/staff/families still will be able to walk, carry the school sign, and use wagons/buckets to distribute candy. All students will need a parental consent and an adult with them as in past years – this will be sent home in the next week (Lexi will get to Kay). Alicia will be the contact person. We are requesting to be towards the back of the parade to allow staff and students time to get there after regular dismissal. Discussion was made about Student Council and PTC splitting the cost of candy. Motion was made by Kasey P to split candy cost at \$50 each to Student Council and PTC with a second by Katie W.

**Teacher Funds/Scholastic Dollars for New Teachers** – In the past we allocated \$100 for each teacher (6) and \$50 for each specialist (art, music, phys ed, and title); however, it was asked that we include the library in the \$100 category and include guidance as a special for \$50. Kasey P motioned that we gift each teacher and the library \$100 and each Specialist (Art, Music, Phys Ed, Title, and Guidance) \$50 to use in their rooms as needed for a total of \$950. This was seconded by Jessica D.

Discussion was had that we still have wish lists from most of the teachers in the range of \$50-80 (previous approved amount was \$75) from last year and that we needed to allow the two new teachers (4/5<sup>th</sup>) to make lists. Nan asked if she could revise her to fit in that range. Motion by Kasey P to purchase what was left from last year for the current teachers, allow Nan to revise her list up to \$75, and also to allow the two new teachers (4/5<sup>th</sup>) to create lists and then purchase their requests. Motion was seconded by Brenda R. Angie will send a link to Mrs. Begley to get to the teachers and then purchasing will take place in the next few weeks.

**Principal's Report** – Mrs. Begley reported:

- 1) All School Environmental Site Field Trip will be Wednesday, October 18<sup>th</sup> with no rain date at this time.
- 2) She wrote and received a grant from Meemic Foundation for \$100 to be used in the Book Room
- 3) Connie in Food Service is wondering about a possible Arby's Night again. PTC asked Mrs. Begley to discuss some possible date with Connie and bring those back to next meeting to be decided upon.
- 4) 5<sup>th</sup> grade teacher is wanting to do a Community Service Project and is requesting assistance in purchasing fleece to make blankets. It was asked by PTC that Mr. Strege be asked to attend the October meeting and bring more details. Recommendation was given that these blankets be possibly given to our local area instead, i.e. Dunn Co homeless.
- 5) Thursday, November 9<sup>th</sup> will be the Veteran's Day Program. Tentative start time is 10:30 a.m.
- 6) Friday, November 3<sup>rd</sup> from 5:30-8 p.m. will be Student Council lead Fall Festival. Mrs. Gullickson did add that this year there will be Stout students in each of the rooms running games so teachers can also enjoy. Discussion will be had at the October meeting regarding PTC's donation of foods and running of the concessions. Mrs. Gullickson also mentioned that there will be a DJ, however, the one from last year is booked and they are working on some recommendations. Discussion was also had about "activity with the principal" – possible Silly String the Principal.
- 7) Halloween Parade – parents indicated to Mrs. Begley that the community and students love this tradition and would like to see it continued.

**Apparel** – Alicia will get an e-mail to Kay to send home in the next week about purchasing apparel prior to the Homecoming Parade and we will also have apparel available during Fall Festival.

**Next meeting** will be Monday, October 16<sup>th</sup> at 5:30 p.m. in Downsview Elementary School Library. Motion to adjourn the meeting was made by Kasey P with second by Jessica D at 7:12 p.m.